

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 22 August 2018 TIME: 4.00pm – 6.30 pm

VENUE: Education Room, Hawkesbury Hospital

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Greg Allchin (Deputy Chair)	P
Mr Murray Austin	P	Dr Linda McQueen	A
Dr Andrew Keegan	P	Mr Joseph Grassi	A
Mr Gary Smith	P	Mr Colin Lenton	A
Ms Kath Skinner	P	Professor Jennifer Reath	P
Mr Clarke Scott	P	Associate Professor Stephen Fuller	P
Associate Professor Ian Seppelt	P		
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Ms Julie Williams, Director Nursing & Midwifery	A
Ms Rebecca Beech, Director Finance	A	Mr Kevin Hedge, Director Allied Health & Community Programs	A
Ms Caroline Noonan-Edwards, Director Media & Communications	P	Ms Debbie Wyburd, Director Clinical Governance	P
Ms Kym Scanlon, Director Planning	P		
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Nhi Nguyen, Chair, Nepean Medical Staff Council	P	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council	A
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay, CEO	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the Nepean Blue Mountains Local Health District Board meeting with an acknowledgement of country.

1.1 Apologies were noted.

2. DECLARATION OF ANY CONFLICT OF INTEREST

Members noted the declaration of conflict of interest form. The Chair reported an addition to

his declaration being appointment to the Board of the Whitlam institute at Western Sydney University.

3. MINUTES OF PREVIOUS MINUTES

The minutes of the meeting held on 25 July 2018 were accepted as a true and accurate record of the meeting.

Moved: Mr Allchin

Seconded: Mr Smith

Action: Endorsed by the NBMLHD Board.

4. CHAIRMAN'S REPORT

The Chair noted the current federal political activities. The Chair advised a summit proposed for November to discuss future medical workforce. The Chair will be discussing the summit with the NSW Health Minister and inviting the Federal Health Minister to attend. Given the forthcoming elections, State and Federal, Board members were reminded that there will be more focus on health generally and particularly where there are significant development projects.

Members noted that the NBMLHD Asset Strategic Plan draws attention to the cost of a new facility for Blue Mountains District ANZAC Memorial Hospital. Dr Nguyen asked if there was an opportunity for the Federal Government to offer more funding towards Cancer Care Services for the District. The Chair stated that it is desirable to receive funding from any source whether it is Federal or State.

Action: Chief Executive to provide background information on Asset Strategic Plan priorities for the information of Board Members.

5. CHIEF EXECUTIVE REPORT

The Chief Executive brought attention to the following:

Australian Digital Health Authority

The Chief Executive reported on the Australian Digital Health Authority visit to NBMLHD on 9-10 August. The purpose of the visit was to meet with health care professionals, providers and consumers who are using the My Health Record. The visit identified areas where the District and the Primary Health Network could work more collaboratively to support the use of the My Health Record. Staff at Blue Mountains District ANZAC Memorial Hospital showcased the system during the visit.

5.1 Executive Summary – Clinical Services Plan for Stage 2

The Chief Executive brought attention to the executive summary of the Clinical Services Plan investment for Stage 2 of the Nepean Redevelopment, which outlines the rationale for investment. The Ministry of Health will review the CSP and provide feedback.

The Chief Executive reported that Health Infrastructure are working in collaboration with the University of Technology, NSW to provide advice with regard to designs to increase safety and reduce violence and aggression. This collaboration is similar to that already in place with our Mental Health service.

Trauma Service

The Chief Executive reported that NSW Ambulance Service have advised there will be changes relating to a number of their protocols including the Trauma Protocol. The change will be in effect from October 2018. This change is likely to result in an increase in trauma patients being transported to Nepean Hospital. Staff involved in managing trauma presentations will undertake training/simulations to ensure we are prepared. A/Prof Seppelt reported on the current process with trauma patients.

There was a discussion with regard to Nepean's role in the provision of trauma services. Dr Nguyen reminded members that the Ministry's policy describes the number of major trauma centres. Acknowledging this it is anticipated that with the Nepean redevelopment the number of trauma patients is expected to increase further. Members were advised that whilst trauma patients may be small in volume the impact can be significant particularly relating to intensive care and operating room capacity. Mr Smith inquired whether there was any specific funding for trauma. The Chief Executive confirmed that trauma related activity is covered with standard NWAU funding. Members requested further information on trauma incidents within the district.

Action:

- 1. Dr Alan Garner OAM to present at the September Board meeting on Trauma Services.**
- 2. Dr Alan Garner to provide information with regard to the number of trauma incidents within Nepean Blue Mountains Local Health District.**

Sub-Acute Mental Health

The Chief Executive reported that NSW Ministry of Health have indicated that funding will be available through a non-government organisation to establish a community based sub-acute mental health service. This would enable the Mental Health Service to discharge patients to the sub-acute service located in a District owned property on Hornseywood Avenue.

LifeSpan Integrated Suicide Prevention Framework

The Chief Executive reported that the District has received funding to establish a Peer Led After Hours Care Program. This will be one of the nine established across NSW. The Peer Led After-Care program aims to reduce suicide risk and hospital readmission of people who have been discharged from hospital after an attempt to end their life.

Lithgow Suicide Prevention

The Chief Executive reported that NSW Ministry of Health have agreed to support a Rural and Remote Mental Health Worker who will cover the Lithgow and Mudgee local government areas. Members noted that the position description includes Lithgow as an identified work place. As the rural Local Health District Western NSW will be the employer. Mr Allchin brought attention to the farmers affected by the drought and how this role will be beneficial for the local

community. The Chief Executive indicated that there were indications of further drought specific support being provided to parts on NSW.

NBMLHD Quality Awards

The Chief Executive reported on the 2018 Quality Awards that were held on Wednesday, 8 August 2018. Members were advised that 52 applications had been received with very worthy winners identified in each category. The Chief Executive also reported that NBMLHD has been successful with six nurses who have been awarded finalist for the 2018 Nursing & Midwifery Awards to be held at Parliament House in September 2018. This is the largest number of finalists from NBMLHD.

Attracting Interns

The Chief Executive reported on NBMLHD activities to attract interns to the District.

NSW Ministry of Health – revenue realignment

The Chief Executive reported that NSW Health have amended their revenue realignment process. This District is hopeful this process will be finalised by the September Board meeting as it could be a positive adjustment to the revenue figures.

2017/18 Financial Year – variance to budget by service

The Chief Executive reported that the attached Appendix 6 was requested at the July Board meeting. For information.

Premier's Implementation Unit Visit

The Chief Executive reported on the Premier's implementation Unit Visit on Monday, 13 August 2018. The Chief Executive stated the meeting was positive and the Premier's staff were complimentary on the changes made to the Emergency Department Nepean Hospital.

PABX System upgrade

The Chief Executive reported on the recent PABX system upgrade and that the transition is near completion.

NBMLHD Research Conference

Prof Reath inquired if there has been an abstract submission from the Primary Health Network to attend the NBMLHD Conference in November. Ms Reay advised that unfortunately the conference is at the same time as a key PHN meeting. Ms Reay stated that Dr Crampton will be speaking about integration, locally as well in Western Sydney. There will also be discussion on the local Health Pathways activities.

5.2 Trended data TOC, ETP & ESAP

The Chief Executive reported on the attached report for each hospital facility within the District. Members noted that the data on performance provided a comparison against facilities outside of Nepean Blue Mountains Local Health District.

Action: Chief Executive to add data for patients waiting in the Emergency Department >24 hours in Board reports.

5.3 Letter to Portland Tabulam Residents / Families

The Chief Executive reported that Portland Tabulam have received their compliance certificate

from the Australian Aged Care Quality Agency.

5.4 Media Statement: Portland Tabulam

For information.

5.5 Their Families matter

The Chief Executive reported on a new wraparound service solution for children and young people aged 10-17 years who have been in contact with Juvenile Justice System that is being rolled out across the Penrith local government area.

5.6 2017/18 Financial Year – variance to budget by service

The Chief Executive reported the NBMLHD General Fund Net Cost of Service (excluding government contributions) position for July 2018 reflected \$0.535m favourability

3. FEEDBACK FROM MEDICAL STAFF COUNCIL

Nepean Medical Staff Council

Dr Nguyen reported from the Medical Staff Council on behalf of the Medical Imaging Department. The Medical Imaging Department would like to remind the Board of the restructure of Medical Imaging which is ongoing. Dr Nguyen stated that the Board will be updated on any further negotiations.

Trauma Service, Nepean Hospital

Dr Nguyen reported this has been covered earlier in the meeting.

Nepean Redevelopment - Clinical Services Plan for Stage 2

Dr Nguyen reported on the medical staff discussions with Health Infrastructure on integration of the Clinical Services Plan for Stage 2. The Chair inquired if the consultation process has been more efficient to date. Dr Nguyen stated that there has been further consultation with positive outcomes. Members were advised that there will be a planned update from Health Infrastructure to the October Board meeting.

Action: Dr Nguyen to provide further updates on the consultation process.

Blue Mountains Medical Staff Council

Nil report.

4. WENTWORTH HEALTHCARE LIMITED (PRIMARY HEALTH NETWORK) –

Ms Reay updated Board members on the following:

- The My Health Record awareness has increased from 6% nationally to 56%. Ms Reay stated that the PHN can expand marketing to television advertising. This is part of a National campaign to expand exposure of the system. Members were advised that the option to 'opt out' has been extended to 5 November 2018.
- Australian Digital Health Authority visit. This provided positive media exposure to clarify any questions.
- Ms Reay stated there has been successful consultation between the Primary Health Network, NBMLHD and the GPs within the upper Blue Mountains. Discussion included One Hospital in the Blue Mountains, After Hours GP Clinic, After Hours, Medical Workforce and Health Force neighbourhoods.

- Health One Pathways – over 100 Health Pathways and the local agenda.
- Health Care Home Trial – members were advised that slowly more patients are enrolling in this trial. There will also be a trial for Pharmacy and Health Care Home.

5. NBMLHD RESEARCH & EDUCATION FOUNDATION

Nil report.

6. WORK, HEALTH & SAFETY

9.1 Board Members' Advice to NBMLHD Executive

Nil report.

9.2 NBMLHD Executives' Advice to Board

Nil report.

7. ACTION SHEET

10.1 NBMLHD Research & Education Foundation Agreement – The Chief Executive reported that the external legal advice has been received. The Chief Executive will discuss with Mr Grassi prior to returning this item to the Board agenda.

10.2 Internal Medicine

Dr Keegan stated he would like to discuss this item with the Chief Executive and report back if required.

10.3 Adolescent Mental Health Beds

The Chief Executive reported that the District is waiting on the outcome of the Mental Health Capital Program.

8. CORRESPONDENCE IN

11.1 HPRM 18/15260 Letter to NBMLHD Board regarding HealthOne funding in NBMLHD

NBMBRIEF18/1189 - The Chief Executive reported that the attached brief provides background for the complaint received from “Concerned General Practitioners” with regard to Health One. The Chief Executive advised that the NBMPHN were unaware of any General Practitioners who had concerns regarding the Health One. Prof Reath requested advice with regard to the consultation process to date, which was provided. Ms Reay advised that the PHN in collaboration with the Primary Care and Community Health staff will meet with local general practices who were previously involved in the Health One project.

11.2 HPRM 18/15963 Letter from Chair the Hon. Kerry Sanderson AC re Board and St John of God meeting on Monday, 26 November 2018

11.3 HPRM 18/16741 Email from the Chief Commissioner's Office Greater Sydney Commission re invitation to speak at the NBMLHD Conference in November 2018

The Chair reported the attached correspondence is for noting.

9. CORRESPONDENCE OUT

12.1 HPRM 18/15286 Letter to the Chief Commissioner Ms Lucy Turnbull AO regarding the NBMLHD Together Achieving Better Health Conference – request to attend and speak on Greater Sydney Commission

12.2 HPRM 18/16381 Letter to Workforce and Allied Health Community Programs staff regarding NSW Health Diversity framework collaboration with NBMLHD

12.3 HPRM 18/16383 Letter to Ms Cathy Crowe re award from the inaugural Top 50 Public Sector Women in NSW

12.4 HPRM 18/16385 Letter to Prof Khadra and Dr Tan regarding achieving triple zero result for end of financial year

12.5 HPRM 18/16388 Letter to Dr Hisham Hallani regarding presentation to the NBMLHD Board on 25 July 2018

12.6 HPRM 18/16570 Letter to the Secretary NSW Health regarding 2018/19 Service Agreement

The Chair reported the attached correspondence is for noting.

10. COMMITTEE REPORTS

13.1 Aboriginal Health

Members noted attached quadrant report. Mr Scott highlighted achievements to date which include 'a Healthy Start to Life' report. Members were advised that the overall target for NBMLHD Aboriginal workforce is 3.2% of the total NBMLHD Workforce and 1.8% Aboriginal representation across all salary levels and occupations, in line with the NSW Public Sector Aboriginal Employment Strategy 2014 - 2017.

13.2 Audit & Risk Committee

Nil meeting.

13.3 Clinical Services Development

Members noted the attached quadrant report. Dr Keegan noted increased medical staff attendance at the sub-committee meetings which is key to the meeting.

13.4 Finance & Performance

Members noted meeting was held on Monday 20 August. The Chair stated finance data is available in the Chief Executive report. Mr Austin requested advised on the unfavourable position for visiting medical officer (VMO) payments. The Chief Executive advised a major contributing factor was the use of VMOs to provide Emergency Department cover in the absence of registrar staffing.

Action: Chief Executive to provide report at the next Board meeting on VMO utilization.

13.5 Health Care Quality Committee (HCQC)

Nil meeting.

13.6 Medical & Dental Staff Appointments Advisory Committee (MDAAC)

Members noted the attached minutes for the August 2018 meeting.

13.7 Research Committee

Nil meeting.

13.8 Work, Health & Safety Committee

Nil meeting.

14 BUSINESS WITHOUT NOTICE

Mr Smith asked for an update on the St John of God Health Care Hawkesbury Hospital contract. The Chief Executive responded that discussion has commenced with NSW Health. The District has received a document from SJOG that details their proposal for the future. Members were advised that the new Northern Beaches Hospital is considered the new benchmark for this type of contractual arrangement. The Chief Executive reported that SJOG have expressed interest in future capital development on the site.

Mr Allchin referred to the Clinical Services Plan Executive Summary. Mr Allchin expressed interest in the addition of a third Children's Hospital in Western Sydney. Members noted 40% of the District children are travelling outside the District for care.

Action: Ms Scanlon to update Clinical Services Plan Executive Summary with suggested amendments.

Prof Seppelt inquired if the Nepean Redevelopment could include rebranding Nepean as a University Hospital. The Chair recommended this could be for further discussion in the future. Ms Skinner questioned how such rebranding would fit if the LHD had relationships with multiple universities.

Action: Chief Executive to bring discussion paper to first meeting in 2019.

15 FOR INFORMATION ONLY

Nil report.

The meeting closed at 5.45.pm.

16 NEXT MEETING

Date: Wednesday, 19 September 2018
Time: 4.00pm – 6.30pm



Health

Nepean Blue Mountains
Local Health District

Venue: ICET Level 3, West Block Nepean Hospital

Meet/Greet: Trauma Service, Nepean Hospital

Time: 3.30pm – 4.00pm – prior to Board Meeting

Venue: ICET Level 3, West Block Nepean Hospital

Nepean Blue Mountains Local Health Board Minutes 22 August 2018.

The Hon. Peter Collins, AM, QC.

Date: 25 /Sep / 2018