

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 15 May 2019 TIME: 4.00pm – 6.30 pm

VENUE: Springwood Community Health Centre

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Greg Allchin (Deputy Chair)	P
Mr Murray Austin (<i>via teleconf</i>)	P	Dr Linda McQueen	P
Dr Andrew Keegan	A	Mr Joseph Grassi	A
Mr Gary Smith	A	Mr Colin Lenton	A
Ms Kath Skinner (<i>via teleconf</i>)	P	Professor Jennifer Reath	P
Mr Clarke Scott	P	Associate Professor Stephen Fuller	A
Associate Professor Ian Seppelt	P		
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	A	Ms Julie Williams, Executive Director Nursing & Midwifery	A
Ms Clair Ramsden, A/Chief Executive	P	Ms Cathy Crowe, A/Executive Director Operations	P
Ms Rebecca Beech, Executive Director Finance & Corporate Services	P	Mr Kevin Hedge, Director Allied & Population Health	A
Ms Caroline Noonan-Edwards, Director Media & Communications	P	Ms Debbie Wyburd, Executive Director Clinical Governance	P
Ms Phillippa Venn-Brown, A/Director Planning	P	Ms Jacqui Clark, Executive Director People & Culture	P
Ms Karen Arblaster, A/Director Allied & Population Health	P	Ms Kim Maddock, Nursing & Midwifery	P
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Nhi Nguyen, Chair, Nepean Medical Staff Council	P	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council	A
		Dr Arman Babajanyan, Member Blue Mountains Medical Staff Council	P
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay, CEO	A		

1. OPENING AND WELCOME OF COUNTRY

The Chair welcomed attendees to the Nepean Blue Mountains Local Health District Board meeting and opened with an acknowledgment to country. Apologies were noted.

2. DECLARATION OF ANY CONFLICT OF INTEREST

The Chair asked members to declare any conflicts of interest. Nil changes were declared.

3. MINUTES OF PREVIOUS MINUTES

The minutes of the meeting held on 17 April 2019 were accepted as a true and accurate record of the meeting with a minor amendment.

Moved: Mr Allchin

Seconded: Dr McQueen

Action: Endorsed by the NBMLHD Board.

4. CHAIRMAN'S REPORT

Nepean Cancer Care Centre

The Chair reported on the Federal Election taking place on Saturday, 18 May 2019. The Chair acknowledged the tremendous work by the Medical Staff Council to rally to improve Nepean Cancer Care Centre. The Chair brought attention to his discussion with the Prime Minister's Office in relation to the Medical Staff request for funding to upgrade the Nepean Cancer Care Services. The Chair stated that the Prime Minister's office was advised this bid has the full support of the Nepean Blue Mountains Local Health District Board.

Action: Chair to write to incoming Prime Minister and Federal Health Minister to welcome their commitment to funding toward a new Nepean Cancer and Wellbeing Centre.

Prince of Wales Hospital Foundation Newsletter

The Chair provided members with a copy of the Prince of Wales Hospital Foundation "Saving Lives" Newsletter Autumn 2019. Members held discussion on the Artist impression of the new build Acute Services Building at Prince of Wales Hospital. It was noted that the artist impression is a very similar design to the new Nepean Hospital.

5. CHIEF EXECUTIVE REPORT

The acting Chief Executive reported that the attached Chief Executive report is provided for the month of May 2019 and highlighted the following:

Mental Health Consumer and carer charter

The acting Chief Executive reported that on 11 April 2019 the Chief Executive signed a Mental Health Consumer and Carer Charter. This was the first in NSW and highlights that NBMLHD

are leading the way in Mental Health Services. The Acting Chief Executive brought attention to the valuable collaboration with users of Mental Health services toward planning, policy development, setting priorities, training and ultimately addressing quality issues on the delivery of services.

Future Health Services in Blue Mountains

The acting Chief Executive reported that a successful workshop was held on Monday, 6 May to inform the planning for health services in the Blue Mountains. The workshop was attended by approximately 70 people. Members were advised this was not just a review of the hospital but also included community based services. The workshop was facilitated by the Agency Clinical Innovation. Dr McQueen highlighted the enthusiasm by all attendees at the workshop.

Dental Vans to Schools

The acting Chief Executive reported that the State of NSW will receive \$70M toward the Dental Vans to School program. Members were advised that the implementation plan has allocated \$2.6M of those funds towards the vans and mobile Dentists for NBMLHD.

MRI Scanner at Lithgow

The acting Chief Executive reported that the license for the MRI Scanner at Lithgow has been received. Members noted that work is underway to prepare the business case which will be presented to the Board in June 2019. Members noted that there are current discussions with the Chief Executive, Western NSW Local Health District to ensure a greater collaboration of the service. Ms Venn-Brown reported that Planning are working with the Planning team from Western NSW LHD to consider how the services could be delivered to patients within Lithgow, Bathurst and Orange.

Hydrotherapy at BMDAMH

The acting Chief Executive reported on the discussion with Blue Mountains City Council who have stated that they would consider new low impact aqua-aerobics class and walking lanes to assist with those who require hydrotherapy. Members were advised this District continues to source alternate services for the users.

Influenza Vaccination

The acting Chief Executive reported that the annual influenza vaccination campaign is underway with a total of 1,723 staff vaccinated. Plans are in place to engage staff over the upcoming winter period. Members were advised that Nepean Blue Mountains Primary Health Network have commenced a program with residential aged care services as a strategy to reduce the impact on emergency departments.

Service Agreement negotiations

The acting Chief Executive reported the District has had a third meeting with NSW Health on 6 May 2019. Members noted a \$6.7M "Treasury Cap" reduction and no NWAU price received to date. The Chair reported on other Local Health District's budget allocation from NSW Ministry of Health. Members were advised that all Health Services have had lower growth funding than previous years.

Members raised concern that the funding allocations may impact the new Nepean Hospital build due to the expansion of services. Members held discussion on the NSW State government funding priorities. Mr Austin stated that the new build will have increased

operational cost and budget needs to consider.

Action: Chair to write to NSW Health Minister and NSW Treasurer to reconsider reduction in funding.

Prof Reath arrived 4.44pm

5.1 Appendix 1: Performance Reports (ETP, TOC, ESAP)

Members noted the attached performance reports.

5.2 Appendix 2: NBMBRIEF19/549 Hydrotherapy update to the NBMLHD Board

Members were provided with an update on the Hydrotherapy at Blue Mountains District ANZAC Memorial Hospital.

5.3 Appendix 3: Current Waitlist for Tonsillectomies

The acting Chief Executive reported that the attached report provides the data for the current waiting list for Tonsillectomies as of 1 May 2019. Members were advised that NBMLHD provides the only public ENT Service for Greater Western Sydney and therefore produces long medium wait times for surgery. The acting Chief Executive stated that Nepean have undertaken a review of ENT waitlist and advised there are no patients who have breached the target.

5.4 Appendix 4: NSW Ministry of Health January League Table

Members noted that attached report.

5.5 Appendix 5: Auditor General's Report: Governance of Local Health Districts

The acting Chief Executive reported on the 18 April the Audit Office of NSW released a report into the governance of Local Health Districts. Recommendations were attached for information. Members noted that a copy of the full report has been uploaded to the Board portal for information.

6. Nepean Hospital and Integrated Ambulatory Services Redevelopment

The acting Chief Executive reported on the Nepean Redevelopment meeting held on 9 May where the Committee agreed on Stage two. Members were advised of the meeting held with the Early Childhood Centre staff and parents.

Dr Nguyen reported that the new Multi Storey Car Park is expected to open at the end of June early July. Members were advised that Trauma Services be reinstated at Nepean Hospital with the new helipad located on the top of the car park. The Chair emphasised this major event and recommended a media release to advise our local community of this event. The Chair stated that this is the first step to upgrade Trauma Services. Dr Nguyen reported that NSW Agency Clinical Innovation are currently reviewing State Trauma Plan.

Action: Director Media & Comms to prepare a media release regarding Trauma Services, Nepean Hospital.

Members held discussion on disability access within the new multi storey car park. The Chair highlighted that during the introductory period additional way finding will be required for disability access.

7. FEEDBACK FROM MEDICAL STAFF COUNCIL

Nepean Medical Staff Council

Dr Nguyen thanked the Board for their acknowledgement on the background work by Medical Staff Council members to obtain additional funding for Cancer Services. Members held discussion on the Auditor General's report highlighting the lack of clinical engagement. It was noted that the collaboration at NBMLHD between medical staff, board members and the executive team is one that is exemplary.

Dr Nguyen reported on behalf of Dr Peter Flynn that the MRI at Nepean Hospital has been installed. Members thanked Dr Flynn for his ongoing commitment and contribution toward moving forward with the additional MRI service.

Blue Mountains Medical Staff Council

Dr Arman Babajanyan, Head of Paediatrics at Blue Mountains attended on behalf of Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council. Dr Babajanyan provided members with an update on the One Hospital in the Blue Mountains. Medical staff are working hard to lobby for a new hospital. Dr Babajanyan highlighted that there is a working group hoping to source \$4.5M toward planning of the One Hospital. The Chair welcomed Dr Babajanyan and stated that other representatives from Blue Mountains Medical Staff Council are welcome to attend on behalf of the Chair. The Chair highlighted the importance of planning the next steps after the Federal election.

8. WENTWORTH HEALTHCARE LIMITED (PRIMARY HEALTH NETWORK) –

Members noted Ms Reay as an apology. The acting Chief Executive reported on the Nepean Blue Mountains Primary Health Network Immunisation Program in the Residential Aged Care Facilities across the District.

9. NBMLHD RESEARCH & EDUCATION FOUNDATION

Mr Allchin reported that the Nepean Blue Mountains Education and Medical Research Foundation Limited Fundraising Agreement has been executed. For information.

10. WORK, HEALTH & SAFETY

10.1 Board Members' Advice to NBMLHD Executive

Nil report.

10.2 NBMLHD Executives' Advice to Board

Nil report.

11. ACTION SHEET

11.1 Medicare Ineligible Patients

Deferred to June meeting.

11.2 Representation on the Board Sub Committees from the District Medical Staff Council

Dr Nguyen reported that the District Medical Staff Council are in the process of nominating board sub committees representative from Medical Staff.

Ms Crowe reported on the Safework NSW inspection at Blue Mountains Mental Health Unit for Physiological injuries.

12. CORRESPONDENCE IN

12.1 HPRM 19/7654 Letter of complaint to the NBMLHD Board regarding treatment at Nepean Hospital for Mr Stephen Clarke

12.2 HPRM 19/8420 Complaint to the NBMLHD Board regarding care provided to Mr William McAllister at Nepean Hospital

The Chair reported the attached correspondence is for noting.

13. CORRESPONDENCE OUT

13.1 HPRM 19/7090 Letter of response to Ms Margaret Hamilton re Hydrotherapy Pool at Blue Mountains District ANZAC Memorial Hospital

13.2 HPRM 19/7103 Letter of response to Mr John Ekin re Hydrotherapy pool at Blue Mountains District ANZAC Memorial Hospital

13.3 HPRM 19/7656 Acknowledge to letter of complaint to NBMLHD Board regarding care provided to Stephen Clark

13.4 HPRM 19/8437 Acknowledgement to complaint from Mrs Lois McAllister regarding care provided to her husband Mr William McAllister at Nepean Hospital

13.5 HPRM 19/8380 Response letter to complaint regarding treatment at Nepean Hospital for Mr Stephen Clark

The Chair reported the attached correspondence is for noting.

Board members held discussion around complaints that are sent to the NBMLHD Board. It was determined that a more comprehensive process needs to be in place to provide more detail. For example, the outcome of the complaints and if a family conference has been held.

Action: Ms Wyburd to provide spreadsheet that details; nature of complaint, action taken by the District, outcome, if a family conference has been held, the length of time of the complaint and if there is potential media interest.

Prof Ian Seppelt 5.10pm

14. COMMITTEE REPORTS

14.1 Aboriginal Health

Nil report.

14.2 Audit & Risk Committee

Nil report.

14.3 Clinical Services Development

Members noted Clinical Services Quadrant report has been uploaded to the Board portal.

14.4 Finance & Performance

Members noted that the Finance & Performance Committee meeting will be held on Monday, 20 May. Ms Beech reported that the April result is \$12.9M unfavourable projection. The District is on target with activity. The Chair highlighted that the Treasury Cap is an item for further discussion and understanding. Members were advised that an Extraordinary Finance & Performance meeting will be held on Monday, 22 July to review District Service Agreement. The Chair extended an Invitation to Board members to attend.

Action: Secretariat to email meeting details to Board members.

14.5 Health Care Quality Committee (HCQC)

Dr McQueen reported on the HCQC meeting and reported on hospital medication complications.

14.6 Medical & Dental Staff Appointments Advisory Committee (MDAAC)

Members noted the attached minutes for April and May 2019 are for information.

14.7 Research Committee

Nil meeting.

14.8 Workforce & Culture

Members noted attached report.

14.9 Work, Health & Safety Committee

Members held discussion on the Work, Health & Safety Committee report and brought attention to the Fire Safety Report. Mr Allchin reported on the Fire Safety certification process. Ms Beech highlighted that the District receives specific funding allocation for fire upgrades from Health Infrastructure NSW.

Members held discussion on the number of aggression incidents reported. Ms Crowe provided members with background on the Mental Health Service reporting data. The Chair highlighted the need for further analysis at the next Board meeting.

Action: Ms Clark to provide the June Board meeting with further analysis of the reporting of aggression incidents.

15 BUSINESS WITHOUT NOTICE

Mr Allchin requested an information two hour Board meeting to be held on a more casual

basis. A meeting that does not have a formal agenda per say but could ask each member what their vision is for the next twelve months. Dr McQueen stated this could be an opportunity to evaluate and ask if business needs could be done differently. Dr Nguyen highlighted this would be an opportunity for the Medical Staff to also brainstorm with the Board.

Action: Secretariat to source date, time and place from Board members.

13 FOR INFORMATION ONLY

Nil.

The meeting closed at 5.45pm.

14 NEXT MEETING

Date: Wednesday, 19 June 2019
Time: 4.00pm – 6.30pm
Venue: ICET West Block, Nepean Hospital

Meeting: Disaster Management presentation
Time: 3.30pm – 4.00pm – prior to Board Meeting
Venue: ICET West Block, Nepean Hospital

Nepean Blue Mountains Local Health Board Minutes 15 May 2019.



The Hon. Peter Collins, AM, QC.

Date: 19 / 06 / 2019