

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 20 November 2019 TIME: 4.30pm – 6.30 pm

VENUE: Warragamba Executive Boardroom, Station Street Penrith

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Greg Allchin (Deputy Chair)	P
Mr Murray Austin	P	Dr Linda McQueen	P
Dr Andrew Keegan	A	Mr Joseph Grassi	P
Mr Gary Smith	P	Mr Colin Lenton	P
Ms Kath Skinner	P	Professor Jennifer Reath	P
Mr Clarke Scott	P	Associate Professor Stephen Fuller	P
Associate Professor Ian Seppelt	P		
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Ms Julie Williams, Executive Director Nursing & Midwifery	P
Ms Clair Ramsden, Executive Director Operations	P	Ms Jacqui Clark, Executive Director People & Culture	P
Ms Rebecca Beech, Executive Director Finance & Corporate Services	P	Mr Kevin Hedge, Director Allied & Population Health	P
Ms Caroline Noonan-Edwards, Director Media & Communications	P	Ms Debbie Wyburd, Executive Director Clinical Governance	P
Ms Rasha Kiswani, Director Planning	P		
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Nhi Nguyen, Chair, Nepean Medical Staff Council	A	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council	P
Dr Peter Flynn, Nepean Medical Staff Council	P	Dr Amanda Stevanovic, Nepean Medical Staff Council	P
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay, CEO	P		

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair welcomed attendees to the Nepean Blue Mountains Local Health District Board meeting and opened with an acknowledgment to country. Apologies were noted. The Chair reported that Ms Susan Pearce, Deputy Secretary Systems and Performance along with the Deputy Chief Financial Officer, Mr Alfa D'Amato will be attending the meeting from 5.30pm.

2. DECLARATION OF CONFLICTS OF INTEREST

The Chair asked members to advise any changes to the conflicts of interest register. No changes were advised.

3. MINUTES OF PREVIOUS MINUTES

The minutes of the meeting held on 16 October 2019 were accepted as a true and accurate record of the meeting.

Moved: Mr Allchin

Seconded: Mr Smith

Action: Endorsed by the NBMLHD Board.

4. CHAIRMAN'S REPORT

The Chair brought attention to the catastrophic bush fires across the State of NSW and highlighted that the upcoming summer could be as busy as the winter period.

2019/20 Budget

The Chair noted that there further information will be provided by the Director of Finance on the composition of the deficit and actions underway, planned and those where Ministry of Health support or guidance is required.

NBMLHD Board member - Blue Sky Session

The Chair highlighted that the open discussion at the Blue Sky Session prior to the Board meeting has brought good insights as we move into 2020. The Chair acknowledged board members request for the inclusion of unstructured discussion regularly in 2020.

5. CHIEF EXECUTIVE REPORT

The Chief Executive introduced Ms Beech, Executive Director Finance and Corporate Service who presented information on the composition of the forecast deficit, actions underway, planned and those where Ministry of Health support or guidance is required. Board members were also reminded of the growth rate and total budget increase for 2019/20.

Members noted the attached Chief Executive report for the month of November 2019 with the following items highlighted:

Deputy Secretary Visit

The Chief Executive reported on a recent visit by the Deputy Secretary, Ms Pearce and NSW Ministry of Health staff. The purpose of the visit was to better understand the actions taken to sustain Emergency Department performance over the winter period. The Deputy Secretary complimented the work that has occurred and noted the sense of team and positive leadership. The Chief Executive noted that since the Patient Experience Manager (Concierge) pilot in the Emergency Department commenced that has been no aggressive incidents during the hours when the two staff members have been on shift.

Elective Surgery League table

The Chair noted Elective Surgery median waiting time report. The Chief Executive noted the additional elective surgery that the Ministry have included in prior years' Service Agreements. Members noted that the surgical staff have worked hard to ensure demands were met for our community.

eMeds

The Chief Executive reported that eMeds is now live from Blue Mountains District ANZAC Memorial Hospital with implementation ahead of schedule.

Reward and Recognition

The Chief Executive reported that the Reward and Recognition event will be held on Tuesday, 26 November. There were a total of 313 nominated staff in 51 nominations were received for our 2019 event.

Urology Appointment

The Chief Executive reported that our Urology Fellow, Dr Matt Roberts has been appointed as Clinical Associate Professor at The University of Sydney. This the first time that a Fellow has been appointed to this prestigious position.

Members noted that the Urology team continue to be the preferred training location across Australasia and are well known for their research, team work and exemplary service for the community.

Bushfire Evacuation Exercise

The Chief Executive reported on a recent exercise with the scenario being the requirement to evacuate Springwood due to bushfires. Attendees included NSW Ambulance and HealthShare. Members were advised that the exercise was very useful and a further early 2020 exercise has already been scheduled.

5.3 Appendix 3: 2019/20 Service Agreement Key Performance Indicators

Members noted attached Service Agreement KPI report.

5.4 Appendix 4: Sustainability Plan

The Chief Executive brought attention to the attached sustainability plan. Members were advised that this plan has the opportunity to considerably reduce energy costs.

5.5 Appendix 5: American Society of Echocardiography

The Chief Executive reported that Professor Kaz Negishi has received a letter of commendation from the Journal of the American Society of Echocardiography. Prof Negishi is the recently appointed Professor of Medicine whose contribution is valued by the District.

6. NEPEAN HOSPITAL AND INTEGRATED AMBULATORY SERVICES REDEVELOPMENT

Members were provided with an update on the Nepean Hospital and Integrated Ambulatory Services Redevelopment.

The Chief Executive highlighted the following:

- The Redevelopment Team won an award from the International Association for Public Participation at their Australian Core Values celebration. The award recognised the District's community engagement campaign.
- Arts Consultation process – members noted staff have been identified to participate in the selection process for arts in Stage 1. A presentation will be given to the Board in early 2020.

6.1 Appendix 6: Nepean Redevelopment construction update

The Chief Executive highlighted the attached update.

Prof Reath brought attention to readmission rates of aboriginal people as identified in the Performance Report and asked if there were opportunities to improve. Members were advised of the successful gains by Lithgow and Blue Mountains on readmission rates.

Action: Ms Ramsden to provide information on readmission rate strategies to the next Board meeting.

7. FEEDBACK FROM MEDICAL STAFF COUNCIL

7.1 Nepean Medical Staff Council

Dr Flynn introduced Dr Amanda Stevanovic, Vice Chair Nepean Medical Staff Council. Members noted the following:

- Nepean Hospital has been successful as a site to participate in Telestroke. Dr Flynn stated that this is a significant improvement for these patients.
- Redevelopment Ambulatory Zone Workshop (hospital avoidance and decreased readmission).
- Dr Nguyen facilitated a workshop on Extracorporeal Membrane Oxygenation (ECMO) for patients who cannot be ventilated.

Dr Stevanovic noted the new capacity at Nepean Cancer Care is now operational.

Dr Stevanovic advised that the Nepean Medical Staff Council Annual General Meeting will be held on 3 December 2019.

7.2 Blue Mountains Medical Staff Council

Dr Kalantar noted the desire to increase outpatient clinics at BMDAMH.

Members held discussion on meeting with the local MPs in the Blue Mountains to lobby for

planning of the One Hospital in the Blue Mountains. Board members offered support and will attend meeting with medical staff.

Action: Board members to attend meetings with local MPs in the Blue Mountains will be Mr Allchin, Dr McQueen and Ms Skinner.

Dr Kalantar reported on the District Executive Medical Staff Council meeting. Members were advised there was good participation by all Medical Staff Councils which included Hawkesbury Hospital. Dr Kalantar stated Hawkesbury MSC have requested to attend the NBMLHD Board meeting.

Action: Chief Executive to follow up and provide advice to District Medical Staff Council.

8. WENTWORTH HEALTHCARE LIMITED (PRIMARY HEALTH NETWORK) –

Ms Reay reported on the following:

- Paediatric workshop facilitated by NBMPHN and NBMLHD
- Empowering our communities through well-being grant that supports farmers and farming communities in a drought situation.
- Letter sent to the Lithgow Mayor advising new/enhanced services provided to the Lithgow community.
- Minister for Indigenous Australians, Mr Ken Wyatt MP visit to Penrith to discuss issues facing our region in terms of Aboriginal Health.

9. NBMLHD RESEARCH & EDUCATION FOUNDATION

Mr Grassi reported:

- On a draft prospectus is being developed for the 7 December preview.
- On 9 December the new Lone Star Steak and Rib House will host a soft opening and donate any money received to the NBM Research & Medical Education Foundation.

10. WORK, HEALTH & SAFETY

10.1 Board Members' Advice to NBMLHD Executive

Members held discussion on recent media interest on a clinical staff member and an employee The University of Sydney who holds a clinical appointment with NBMLHD.

10.2 NBMLHD Executives' Advice to Board

Nil report.

11. ACTION SHEET

11.1 Warm Water Systems

The Chief Executive reported that Dr Branley has not identified any significant issues and will forward a formal report to the December Board meeting.

11.2 Hawkesbury District Health Service – options paper

Members were advised the options paper will be available for February 2020.

11.3 Ambulance bypass report

The Chief Executive reported that the District is still awaiting on the NSW Ambulance bypass report. Members were advised that the information requested may not be available.

12. CORRESPONDENCE IN

12.1 HPRM 19/34965 Letter from the Minister for Health and Medical Research regarding creative and innovative consultation and engagement strategies in relation to service enhancements or changes and new models of care

Members noted attached correspondence is for noting.

13. CORRESPONDENCE OUT

13.1 HPRM 19/36610 Letter to Blue Mountains District ANZAC Memorial Hospital re Bureau Health Information latest Adult Admitted Patient Survey results

13.2 HPRM 19/36613 Letter to Lithgow Hospital regarding results from the Bureau Health Information latest Adult Admitted Patient survey

Members noted attached correspondence is for noting.

14. COMMITTEE REPORTS

14.1 Aboriginal Health

Nil report.

14.2 Audit & Risk Committee

Nil report.

14.3 Clinical Services Development

Members noted the attached quadrant report. Members held discussion and it was agreed that NBMLHD will sign a Memorandum of Understanding (MOU) with the Charles Perkins Centre and the Marie Bashir Centre. It was agreed that we also consider what other institutes we should have MoUs with, e.g., Western Sydney University.

14.4 Finance & Performance

Members noted that the Finance & Performance Committee reports have been uploaded to the Board portal.

14.5 Health Care Quality Committee (HCQC)

Prof Reath reported that the HCQC report will be uploaded to the Board portal. Ms Wyburd reported on the amended KPIs in comparison to previous reports.

14.6 Medical & Dental Staff Appointments Advisory Committee (MDAAC)

Members noted the attached minutes for October / November 2019.

14.7 Research Committee

Nil report.

14.8 Workforce & Culture

Nil report.

14.9 Work, Health & Safety Committee

Nil report.

The meeting was attended by Ms Susan Pearce and Mr Alfa D'Amato – NSW Ministry of Health.

Presentation: NBM Health Pathways

Mr Hedge reported on the joint initiative of the Nepean Blue Mountains Local Health District and Nepean Blue Mountains Primary Health Network. Mr Hedge introduced Ms Manley, NBMPHN and Mr Rosser, who jointly works for the PHN and LHD. Members were provided with an update on what has been achieved in the development in Health Pathways.

The Chair welcomed the Deputy Secretary and the Deputy Chief Financial Officer to the NBMLHD Board meeting. Ms Pearce thanked the Board for the invitation to attend and reported that visits have been held with all Boards across NSW. Ms Pearce stated that her role is to manage systems performance and congratulated the teams in the Emergency Department and the enthusiasm of the Nepean Blue Mountains Local Health District staff.

Mr D'Amato provided members with an overview of the State Budget for NSW Health. Members were advised:

- Health Budget is 28.4% of the State Budget.
- NBMLHD received 4.1% increase in 2019/20 Service Agreement

Ms Beech outlined the factors which are impacting on the NBMLHD projected deficit.

Members were given the opportunity to ask the Deputy Secretary questions which included One Hospital in the Blue Mountains, NBMLHD and NSW Health Service Agreement and current budget allocation to the District.

The Chair highlighted the need for the Blue Mountains community requesting planning funding of \$4-5M.

15 BUSINESS WITHOUT NOTICE

Nil.

16 FOR INFORMATION ONLY

Nil.

The meeting closed at.6. 45pm

17 NEXT MEETING

Date: Wednesday, 11 December 2019
Time: 4.00pm – 6.30pm
Venue: Western Sydney International Airport, Luddenham

Nepean Blue Mountains Local Health Board Minutes 20 November 2019.



The Hon. Peter Collins, AM, QC.

Date: 11 / 12 / 19