

**Nepean Blue Mountains Local Health District
Board Meeting**

DATE: 17 October 2018 TIME: 4.00pm – 6.30 pm

VENUE: ICET West Block, Nepean Hospital

MINUTES

Attendees: (P) Present (A) Apology (Ab) Absent

BOARD MEMBERS			
The Hon. Peter Collins, AM QC (Chair)	P	Mr Greg Allchin (Deputy Chair)	P
Mr Murray Austin	P	Dr Linda McQueen	P
Dr Andrew Keegan	P	Mr Joseph Grassi	P
Mr Gary Smith	A	Mr Colin Lenton	P
Ms Kath Skinner	A	Professor Jennifer Reath	P
Mr Clarke Scott	P	Associate Professor Stephen Fuller	P
Associate Professor Ian Seppelt	P		
NBMLHD EXECUTIVE & STAFF			
Ms Kay Hyman, Chief Executive	P	Ms Julie Williams, Executive Director Nursing & Midwifery	P
Ms Rebecca Beech, Executive Director Finance & Corporate Services	P	Mr Kevin Hedge, Director Allied & Population Health	P
Ms Caroline Noonan-Edwards, Director Media & Communications	A	Ms Debbie Wyburd, Executive Director Clinical Governance	P
Ms Phillippa Venn-Brown, A/Director Planning	P	Ms Sandra Creaner, A/Executive Director Workforce People & Culture	P
MEDICAL STAFF COUNCIL & JUNIOR MEDICAL STAFF REPRESENTATIVES			
Dr Nhi Nguyen, Chair, Nepean Medical Staff Council	P	Dr Jim Kalantar, Chair Blue Mountains Medical Staff Council	P
WENTWORTH HEALTHCARE LIMITED (Primary Health Network)			
Ms Lizz Reay, CEO	P		

Mental Health Presentation – Annual update to coincide with Mental Health Awareness Month – Mrs Cathy Crowe, Director Mental Health and the Mental Health Executive Team

The Chief Executive introduced Mrs Cathy Crowe, Director Mental Health Services NBMLHD and the Mental Health team. Members noted the multiple activities that are occurring during Mental Health Awareness month.

Ms Crowe provided an update on Mental Health services and an overview of the Mental Health Strategic Plan 2018-2023. The five priorities are:

1. Strengthening partnerships with consumers, families / carers and the community and be proactive with health promotion and suicide prevention.
2. Strengthen recovery oriented services to enable the best consumer and carer experiences in NSW.
3. Continue to build a positive workplace and be an employer of choice.
4. Strengthen our financial position & governance structure that supports efficient decision making.
5. Growth in research and innovation to shape care.

Prof Stephen Fuller arrived 4.37pm

1. OPENING AND ACKNOWLEDGEMENT OF COUNTRY

The Chair opened the Nepean Blue Mountains Local Health District Board meeting with an acknowledgement of country.

1.1 Apologies were noted.

2. DECLARATION OF ANY CONFLICT OF INTEREST

Mr Austin reported that he has been engaged by PriceWaterHouse Coopers for a consultancy role for Pathology Services in South Australia.

3. MINUTES OF PREVIOUS MINUTES

The minutes of the meeting held on 19 September 2018 were accepted as a true and accurate record of the meeting.

Moved: Mr Allchin

Seconded: Mr Grassi

Action: Endorsed by the NBMLHD Board.

4. CHAIRMAN'S REPORT

4.1 HPRM 18/20281 Nepean Hospital Incident 4 October 2018

The Chair brought attention to the recent incident at Nepean Hospital on Thursday, 4 October and the good staff response to ensure patient and visitor safety. Opportunities for improvement relating to communications were identified.

The Chief Executive highlighted NBMLHD's disaster response systems which are activated to manage similar events. Members were advised that there has been an early debrief from the incident which has confirmed opportunities for improvement including relating to

communications as noted by the Chair. The Chief Executive suggested the NBMLHD Disaster Coordinator present to the Board in the early 2019 on our disaster response systems.

**Action: 1. For any incidents in the future, draft communication to be provided to the Board at the same time as any advice forwarded to NSW Ministry of Health.
2. Disaster Coordinator to present to the Board early 2019.**

4.2 2018 NSW Health Board members' conference

The Chair reported on the Board members' conference and the highlighted points for discussion. Members were provided with a copy of the Thomson Geer Layers - APRA prudential inquiry into the Commonwealth Bank Australia. Members noted that there are items of consideration under due diligence by the Board.

5. CHIEF EXECUTIVE REPORT

The Chief Executive provided members with a comprehensive report for October 2018. The Chief Executive brought attention to the presentation prior to the Board on NSQIP, noting that Nepean was the first hospital in NSW to participate in NSQIP.

The Chief Executive advised that discussions with regard to how activity based working or new ways of working may be incorporated into the Nepean Redevelopment are occurring.

The Chief Executive updated members on the series of reviews on the recent Defcon event.

Members brought attention to elective surgery wait times and the comparison between Nepean Hospital and other tertiary hospitals, noting that whilst there had been an improvement in median waiting time for NBMLHD, it was still higher than many metropolitan LHDs

The Chief Executive advised NBMLHD is taking increased measures to ensure compliance with nursing hours per patient day.

5.1 Appendix 1: Consumer Forum (How does the ideal hospital treat me?)

The Chief Executive reported on the Consumer Forum held on Tuesday, 9 October 2018. The forum heard from consumers on their vision on how does the ideal hospital treat me? Overall the forum received good feedback from both staff and the consumer group. It was a great opportunity for staff to hear from consumers about how relatively small changes that could make a big difference to consumers' perceptions.

5.2 Appendix 2: Emergency Treatment Performance

Members were provided with the Emergency Treatment Performance report. The Chief Executive stated that Francis Health have been engaged to assist the District's performance. Members brought attention to the discussions on Sutherland Hospital's geriatric clinical services.

5.3 Appendix 3: Mental Health Month events 2018

Members were provided with the Mental Health month events for October 2018.

5.4 Appendix 4: NSW Local Health District League table for August 2018

For information.

The Chief Executive reported that NBMLHD has submitted the following Translational Research Grant Scheme Round 4 – EOI applications:

- HPRM 18/20089 - Preoperative education and Prehabilitation Program. “Better in - Better out”
- HPRM 18/20088 - Optimising group-based intervention in obesity using behavioural change techniques, shared medical appointments and a purpose-built App
- HPRM 18/20087 - Supporting adults with CKD to engage in shared decision making successfully (SUCCESS): Phase III Pilot Study
- HPRM 18/20086 - Diabetes case conferencing by Endocrinologists with General Practitioners
- HPRM 18/20085 - Reducing hospital length of stay and readmission rates in surgical inpatients with diabetes mellitus

The Chief Executive brought attention to the inaugural NBMLHD Conference – Together Achieving Better Health scheduled from Wednesday 7 November to Friday 9 November 2018. All Board members are welcome to attend.

Members held discussion on the NBMLHD winner of the Excellence in Aboriginal and Torres Strait Islander Healthcare Award, Ms Rachel Scobie at the 2018 NSW Nursing and Midwifery Awards. Rachel was congratulated for her delivery of integrated care for Aboriginal and Torres Strait Islander people with chronic conditions in primary care & community health.

Action: Chair to forward a letter of congratulations to Ms Rachel Scobie.

6. FEEDBACK FROM MEDICAL STAFF COUNCIL

Nepean Medical Staff Council

Dr Nguyen reported on the following:

- Discussions regarding new ways of working.
- Planning for a second MRI at Nepean Hospital and the difficulties of identifying a suitable site.
- Weekly meetings are occurring for the Nepean Redevelopment. Dr Nguyen stated that Tower one planning is in the finalisation stage.

Prof Ian Seppelt arrived at 5.46pm.

Blue Mountains Medical Staff Council

Dr Jim Kalantar reported on the Blue Mountains Medical Staff Council meeting with their local Federal member. The Chief Executive stated that the Blue Mountains District ANZAC Memorial Hospital MRI license application is being submitted and the process to be worked through.

7. WENTWORTH HEALTHCARE LIMITED (PRIMARY HEALTH NETWORK) –

Ms Reay reported on the following:

- Joint NBMLHD and Nepean Blue Mountains Primary Health Network Board planning day in February 2019.
- After hours GP service within the Penrith region which is now seeing approximately three times the number of patients who were seen when it was on the Nepean campus. Members held discussion on the delivery of this service over the years and areas for future consideration. . Members held discussion on the GPs and how that workforce is recruited to for after hours.

Members held discussion on the City Deals work within the Health sector. The progression of this work is strengthening in terms of more collaboration between the Primary Health Networks (Nepean Blue Mountains, South Western Sydney, and Western Sydney) and eight local government areas. The City Deal initiative has identified key areas for all parties to contribute to.

NBMLHD RESEARCH & EDUCATION FOUNDATION

Mr Grassi reported that the NBMLHD Research & Education Foundation agreement has been reviewed by an external law firm. Mr Allchin highlighted the importance of research for our community in our Local Health District. Dr Keegan stated that the new Professor of Medicine could help facilitate the research process.

Mr Allchin advised that he believed SWSLHD financially supported their research institute operational costs. The Chief Executive advised that speciality based restricted funds may be able to be used to support further research initiatives.

Action: Chief Executive to provide information on South Western Sydney Research Foundation funding.

Prof Fuller suggested that clinical trials could assist in building a base for research infrastructure and contribute to service delivery within the District.

Action: For further discussion at the November meeting.

8. WORK, HEALTH & SAFETY

9.1 Board Members' Advice to NBMLHD Executive

Nil report.

9.2 NBMLHD Executives' Advice to Board

Nil report.

9. ACTION SHEET

10.1 NBMLHD Research & Education Foundation Agreement

As discussed above.

10.2 Internal Medicine

The Chief Executive reported on her meeting with Dr Keegan to discuss Internal Medicine. A

further meeting is required with key stakeholders.

10.3 Medicare Ineligible Patients

The Chief Executive reported on further discussions with the Medical Staff Council regarding people who are Medicare ineligible patients who require support.

Action: For further discussion at the November meeting.

10. CORRESPONDENCE IN

11.1 HPRM 18/19745 Letter to the Chair NBMLHD Board re correspondence to the Federal Minister for Health, the Hon. Greg Hunt MP regarding attendance to the NBMLHD Summit

11.2 HPRM 18/20010 NSW Ministry of Health – Improved monitoring on the implementation plan to reduce the use of seclusion and restraint

The Chair reported the attached correspondence is for noting.

11. CORRESPONDENCE OUT

12.1 HPRM 18/19821 Letter to Dr Michael Spence University of Sydney regarding submission to the NSW Government on the Cumberland East and West sites

The Chair reported the attached correspondence is for noting.

12. COMMITTEE REPORTS

13.1 Aboriginal Health

Members noted the attached quadrant report.

13.2 Audit & Risk Committee

Nil Report.

13.3 Clinical Services Development

Nil Report.

13.4 Finance & Performance

Members noted meeting will be held on Monday, 22 October 2018.

13.5 Health Care Quality Committee (HCQC)

Members were advised that the HCQC meeting was held on Wednesday 17 October 2018. Prof Reath brought attention to:

- RCAs recommendations that were overdue.
- Issue of deteriorating patients and escalation.
- NBMLHD accreditation will be held on the week commencing 12 November 2018.
- Advance Care Directive Planning – NBMLHD are working in collaboration with Nepean

Blue Mountains Primary Health network.

- A high level of readmissions over 28 days for Aboriginal patients.

Prof Reath asked members to consider a new reporting format for sub committees to the Board. This was also highlighted by recent discussion at the NSW Health Board Conference. Members were asked if the current quadrant reports cover what is required for best practice.

Action: Prof Reath to provide an example of a new improved format of a sub-committee report for the December 2018 meeting.

13.6 Medical & Dental Staff Appointments Advisory Committee (MDAAC)

Mr Allchin reported that a meeting was held on 3 October 2018. Members were advised on the ongoing work to finalise the remaining VMOs who needed to provide clearances from staff health. Members noted that all VMOs have full or conditional health clearances.

13.7 Research Committee

Members noted the attached quadrant report. Mr Austin reported there are numerous research activities occurring across the District.

13.8 Work, Health & Safety Committee

Nil meeting.

14 BUSINESS WITHOUT NOTICE

Prof Fuller reported that we have not received a formal response to our December 2016 NSW Health Translational grant funding for an MRI guided focussed ultrasound (MRgFUS) service. Prof Fuller highlighted that since submission there has been major progress overseas on outcomes for tremor and Parkinson's disease. Members were advised there it is believed there will be the establishment of MRgFUS at St Vincent's Hospital in Sydney, the first in Australia, which is understood to be from philanthropic funding. Following discussion it was agreed that the Chair would write to the NSW Minister for Health noting the advances since our original application.

Action: Prof Fuller to draft correspondence to the Minister for Chair's signature.

15 FOR INFORMATION ONLY

The Chair reported the NSW Health Awards will be held on Monday 5 November 2018. Mr Allchin will be attending to represent the Chair.

The meeting closed at 6.44 pm.

16 NEXT MEETING

Date: Wednesday, 21 November 2018
Time: 4.00pm – 6.30pm
Venue: ICET Level 3, West Block Nepean Hospital



Presentation: Paediatrics, Dr Habib Bhurawala
Time: 3.30pm – 4.00pm – prior to Board Meeting
Venue: ICET Level 3, West Block Nepean Hospital

Nepean Blue Mountains Local Health Board Minutes 17 October 2018.

The Hon. Peter Collins, AM, QC.

Date: 21 / 11 / 2018